

<b>Project</b>		<b>Community Hub Resource</b>	
<b>Lead delivery partner</b>		<b>Vibrant Warsop</b>	
<b>Theme</b>	<b>Good Ideas Pot</b>	<b>Priority</b>	
<b>Activity</b>		<b>Budget code</b>	
<b>Project outcomes (from SLA)</b>			
<p>To provide funding for the further development of 'The Shed' as a community hub resource.</p> <p>Project manage the design and delivery of phase 2 capital build.</p> <p>Management of the building, development and running of project and events, contract management, funding applications and volunteer development.</p>			
<b>Reporting period dates</b>	April to September 2017	<b>No and age of people benefiting from the project to date</b>	<b>N/A at this stage</b>
<b>Introduction</b>			
<p>The main focus for August through to November has been revising policy and operational procedures. An employee handbook and building user guide. A cleaner is now employed 5 hours per week, supported by the Trustees and volunteers to ensure the building is fit for purpose for the rest of the week.</p> <p>Mansfield District Council have assessed the building from a phase 1 completion perspective and have requested emergency lighting is put in place internally and externally. There were some small items of snagging which the youth club trustees were already aware of and have budget for. The additional lighting estimated at £10,000 requires further funding which was not budgeted.</p> <p>A high level plan has been drafted in order to set targets for the duration of the project..</p>			
<b>Activities undertaken during reporting period</b>			
<p><i>Tell us what you have done and how well things have gone. Include any issues carried over from previous report, activities carried out and any base line monitoring. Please attach photographs, quotes, good news stories etc</i></p> <p>Phase 1 &amp; 2</p> <ul style="list-style-type: none"> <li>• Meeting with Building control to discuss requirements for phase 1 sign off</li> <li>• Slabs now laid around the building</li> <li>• Contractors approached for quotes for lighting, guttering, roof repair, insulation, ground source heat pump, solar panels.</li> <li>• Building user requirements to influence design in progress with stakeholders</li> <li>• Meeting with local architect to discuss approach and options</li> <li>• Meeting with Sir John Eastwood Foundation Trust and subsequent application to Eastwoods for financial support for the next tranche of work</li> </ul> <p>Operational</p> <ul style="list-style-type: none"> <li>• Employee Handbook Revised</li> <li>• Contracts for sub contractor work</li> <li>• Building User Guide Developed</li> <li>• Insurance Company issues liaison</li> </ul>			

- Tables purchased and collected by volunteers for community events
- Probation Service and community volunteer support for hedge planting through Vibrant obtaining Comic Relief funding for hedge planting project (£975)

Events

- Purchased 20 folding tables for christmas fair and ongoing events
- Proposal to run a music event in spring – a volunteer has come forward to help manage the event and obtain additional sponsorship

Funding

- Some research has been done into funding for phase 1 and phase 2
- Bid to Screwfix submitted for guttering (£5k)
- Bid to Sport England for climbing wall installation
- Bid to Eastwoods for lighting
- Meetings with Sport Notts for additional funding opportunities

**Outcomes the project has contributed to**

*Tell us what difference you have made in relation to the SLA outcomes and more widely in the area.*

We now have a clear understanding of the requirements for phase 1 sign off and have begun applications for funding to get this work finished.

A cleaner is now employed 5 hours per week where previously this was being done by Trustees. This allows more time for Trustees to work on Warsop youth Club development activities and pursuing other opportunities for funding.

**Timescales/Participant Numbers**

*Is project on track both in terms of timescales and the number of participants? If not what are you planning to do to address the issues?*

The project is slightly behind schedule in terms of progress with the operational review as this has taken more work than was originally anticipated and thus more time for the Trustees to fully review any documentation and give sign off. It is a perpetuating cycle; the more activity generated by Vibrant the more time required by the Trustees to support. The target for sign off in full is the end of December and we believe this can be achieved.

**Plans for next reporting period**

*What are you going to do next? Are there any activities we should know about?*

*Applications for funding to complete phase 1 and sign off with MDC*

*Complete phase 2 requirements and begin bid applications*