
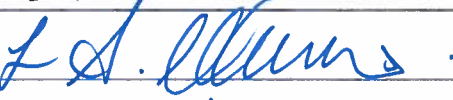


Service Level Agreement & Payment Schedule



Customer:	Big Warsop Partnership								
Supplier:	Jigsaw Mansfield								
Project:	Jigsaw Friends (2)								
Timescales	October 2016 – March 2018								
Funding agreement:	£14,200 – To be invoiced quarterly: <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">Oct 2016 - £2'370</td> <td style="width: 25%;">April 2017 - £2'366</td> <td style="width: 25%;">Oct 2017 - £2'366</td> <td style="width: 25%;"></td> </tr> <tr> <td>Jan 2017 - £2'366</td> <td>July 2017 - £2'366</td> <td>Jan 2018 - £2'366</td> <td></td> </tr> </table>	Oct 2016 - £2'370	April 2017 - £2'366	Oct 2017 - £2'366		Jan 2017 - £2'366	July 2017 - £2'366	Jan 2018 - £2'366	
Oct 2016 - £2'370	April 2017 - £2'366	Oct 2017 - £2'366							
Jan 2017 - £2'366	July 2017 - £2'366	Jan 2018 - £2'366							
Project Location:	Various venues across the Parish								
Reporting to:	BIG Warsop Partnership and the Health & Wellbeing sub-group								
BIG Warsop Priority:	3.2 – Strengthening Communities 3.6 – Having things to do (Older Residents)								
<p>Project overview (inc anticipated outputs)</p> <p><i>Full details in agreed application</i></p>	<p>The aim of the project is to extend and build on the work undertaken in the original 'Jigsaw Friends' project and develop this further to include:</p> <ul style="list-style-type: none"> • Recruitment and training of 5 volunteers, to support activities for older residents in the longer term. • Deliver sessions to reduce isolation particularly amongst men, with a target of 5 per session. • Continue the delivery of 2 chair based exercise groups to up to 10 people per session. • Continue to arrange the weekly lunch club attended by 10 people on average • Work with Meden School 'Operation Champion' project to promote the work of Jigsaw and raise awareness of issues affecting older residents such as dementia, isolation etc... (2 events) • Work in Partnership with Vibrant Warsop as a member of the 'Health & Wellbeing' sub-group to reduce gaps and overlaps in services, and to establish longer term financial stability for older people's services across Warsop parish. 								
Publicity/Monitoring & Reporting	<ul style="list-style-type: none"> • Big Warsop Funding that is granted is restricted and only to be used for the activity outlined in the agreed project proposal. • The BIG Warsop partnership is to be acknowledged and their logo is to be used on any associated publicity and/or press release. • Jigsaw Mansfield will provide monitoring on a quarterly basis and also a full report to the partnership Board at the end of the project. • Jigsaw Mansfield will liaise with the BIG Warsop co-ordinator and communications team to ensure that stories are shared via the website, newsletters and on social media. • BIG Warsop Partnership reserved the option to carry out 1 monitoring visit during the project 								

<p>Termination</p>	<ul style="list-style-type: none"> • Termination of the agreement can be triggered by either party. (If it is agreed that the project is deemed unsuccessful and is unlikely to meet its targets/objectives) • On termination of the agreement the supplier shall pay back any remaining funds to the BIG Warsop partnership.
<p>Responsibilities</p>	<ul style="list-style-type: none"> • Jigsaw Mansfield are fully responsible for insurance, data protection, safeguarding, quality assurance and any complaints relating to this project. They will keep the BIG Warsop partnership informed of any serious issues relating to the above should they arise, and confirm how they have been dealt with.
<p>Signed (On behalf of BIG Warsop)</p>	
<p>Date:</p>	<p>24/10/16</p>
<p>Signed (On behalf of Jigsaw)</p>	<p>Alvaro</p>
<p>Date:</p>	<p>24/10/16.</p>
<p>Signed (On behalf of LTO – MCVS)</p>	
<p>Date:</p>	<p>24/10/16.</p>