

# Partnership meeting minutes



<b>Subject:</b>	Partnership Meeting	<b>Facilitator:</b>	Lesley Watkins
<b>Date:</b>	7 September 2016	<b>Time:</b>	6.15pm
<b>Location:</b>	Town Hall, Market Warsop		
<b>Attendees:</b>	Alice Betts, Lesley Watkins, Michael Smith, Mike Johnson, Dalina Brazier, Trevor Hayes, Graham Goff		
<b>Apologies:</b>	Jennifer Cockcroft, Jimi Ball, Bill Badham, Maddy Pritchard, Tania Barlow		

## Welcome and introductions

2 - Agenda		
Item	Detail	Action
2.1	<b>Minutes of Previous Meeting</b> <ul style="list-style-type: none"> <li>Lesley Watkins apologies were omitted from the 3<sup>rd</sup> August minutes</li> <li>The minutes were accepted as a true record</li> </ul>	
2.2	<b>Partnership Matters</b> <ul style="list-style-type: none"> <li>Confirm Partnership Members Jill Hogg has resigned from the Partnership, the members are:  <b>Michael Smith</b>  <b>Michael Johnson</b>  <b>Trevor Hayes</b>  <b>Jennifer Cockcroft</b>  <b>Alice Betts</b>  <b>Jimi Ball</b>  <b>Maddy Pritchard</b>  <b>Tania Barlow</b>  <b>Graham Goff</b>  <b>Dalina Brazier</b>  <b>(Bill Badham, Jane Bettany, Lesley Watkins support/non voting members)</b> </li> <li>Signing Partnership Agreement – Given the number of apologies, this was deferred until the next meeting.</li> <li>E-mail &amp; Drop Box update</li> <li>Training &amp; Development Opportunities - Given the number of apologies, this was deferred until the next meeting.</li> <li>Sub groups including through vibrant - Given the number of apologies, this was deferred until the next meeting.</li> <li>Rota for Partnership Elections -Given the number of apologies, this was deferred until the next meeting.</li> </ul>	
2.3	<b>Proposals update</b> <ul style="list-style-type: none"> <li>1st Aid – Mike Johnson confirmed that 7 people attended and passed the course.</li> <li>Children &amp; Families – Lesley to request an update and the 1<sup>st</sup> invoice from Rose</li> </ul>	LW

	(Warsop CC) <ul style="list-style-type: none"> <li>Operation Champion – Lesley confirmed that she has had e-mail contact from Laura Simpson, and is trying to arrange a meeting in order to ascertain where the project currently stands.</li> </ul>	LW
2.4	<b>Proposals For consideration: Vibrant Warsop &amp; Jigsaw Support Scheme</b>	
2.4.1	<b>Strengthening Communities - lead: Vibrant Warsop; £34,654 requested over one year</b> (October 2016- October 2017) <ul style="list-style-type: none"> <li>The proposal was approved with the following conditions:  1) More information on how will the website be integrated with other local sites i.e. BIG Warsop  2) More information on the longer term funding strategy including future income generation from other sources.</li> </ul> Lesley to contact Vibrant with the decision and to request the information	LW
2.4.2	<b>Jigsaw Friends - £14,200 requested</b> <ul style="list-style-type: none"> <li>The proposal was deferred</li> </ul> Although the group were broadly supportive of the activities contained within the proposal. It was felt that any such activity would need to fit into the bigger picture of activity across the Parish. It was suggested that Jigsaw meet with a representative from Vibrant to see how they could work together and potentially alter the proposal in light of the agreement by the group to fund the Vibrant proposal. Lesley to feedback to Alison at Jigsaw and put her in touch with Vibrant	LW
2.5	<b>Purchasing website domain update</b> <ul style="list-style-type: none"> <li>Michael Smith confirmed that the domain is still not available but as soon as it is then we will buy it.</li> </ul>	MS
2.6	<b>Finances</b> <ul style="list-style-type: none"> <li>Underspend now returned to BIG Local Trust</li> <li>Remaining funding from £1m available: £714,473.84</li> <li>Budget for new plan Aug 2016 – 2018: £187,640</li> </ul>	
2.7	<ul style="list-style-type: none"> <li>Communications Update - Given the number of apologies, this was deferred until the next meeting.</li> </ul>	
<b>3 – AOB</b>		
3.1	<b>Infotech</b> Mike said that 25 courses were planned to start, plus drop-in sessions	
3.2	<b>CAB</b> It was noted that the CAB drop-in sessions are still very much in use, and it was suggested that a meeting be held in order to look at the future funding of this service.  Lesley to arrange a meeting	LW
3.3	<b>Meden Vale The Future</b> Lesley explained that she had been given information regarding an upcoming meeting. The info had been forwarded by Andrew Johnson who was intending to go to the meeting prior to his resignation. Michael Smith, Michael Johnson and Alice Betts would attend the meeting on behalf of BIG Warsop. Lesley to forward the info and previous minutes.	LW
<b>4 – Dates of next meetings: 1<sup>st</sup> Wednesday of the month: 5 Oct, 2 Nov, 7 Dec</b>		