

Meeting Minutes

Subject:	Partnership Meeting	Notes:	Bill Badham
Date:	Wed 3 rd June 2015	Time:	6.15pm
Location:	Town Hall, Market Warsop		
Attendees:	Residents / voting members: Trevor Hayes (TH), Mike Johnson (MJ), Halina Kochanowski (HK), Michael Smith (MS), Jennifer Cockcroft (JC), Andrew Johnson (AJ), Non-residents / non voting: Lesley Watkins (LW), Bill Badham (BB) In attendance: Helen Whitney (Vibrant Warsop), Maddy Pritchard (Vibrant Warsop); Robin Green and Nick Waltz		
Apologies:	Phil Shields (PS)		

Non Attendees:

With reference her role with Vibrant Warsop, Halina Kochanowski declared her interest and withdrew after the presentation during the partnership discussion and decision.

Item	Detail	Action
1 – Previous Minutes		
1.1	Previous minutes – The minutes of the previous meeting were reviewed and accepted as an accurate account of the meeting. ACTION – MS to upload on website	MS
2 – Matters arising (items not on the main agenda)		
None		
3 – Update on current activity – see table below (Colour code: green on track; orange – some progress; red – no action)		
4 – New proposals		
4.1	Meden School mini bus; questions about level of community use to explore further	AJ/MJ
4.2	Battle of Hatfield is waiting on other grant news; we will wait on this for now	AJ/HK
4.3	Vibrant Warsop presented a full proposal for capacity building totalling £47.5k in all and a bid to Big Warsop of £26.5k. It was not clear whether this was in addition to the reaming £13.45k of hub development funding. This will be clarified. The partnership was mindful to fund up to £4.5k for the Growing Stronger Together programme if match funding is ssecured.	LW
4.4	Free Running taster - £109.75 Proosal accepted, group asked for their to be more lead in time and better publicity	Lw
4.5	Older persons activities - £229.00, proposal accepted, group asked for a minimum of 5 participants and if the take up is too low after session 2 then all further sessions are to be cancelled.	LW
5 – AOB - none		
6 – Dates of next meetings		
6.1	July meeting is cancelled; next: Wed 12 August; Wednesday 2 September, 6.15, Town Hall	

Project / budget	Budget	Spent	Remaining	Comment	Action
Strengthening communities					
3.2.1 Community Chest	£5,500.00	£0	£5.5k	May – previous year budget; 7 grants confirmed	
3.2.2 Good ideas pot	£10,000.00	£7.5k projected	£2.5	Defibs – excellent progress	LW
3.2.3 Carnival	£4,000.00	£4k	£0	Process payment	LW
3.2.4 Ch& young people	£16,000.00	£3k	£13k	Progress with Medan School	LW
3.2.5 Older residents	£16,000.00	£0	£16k	Potential to explore with SERCO	LW
Encouraging social training and enterprise					
3.3.1 Horticulture	£5,000.00	£0	£5k	Potential with Rhubarb Farm	LW
3.3.2 Education & Training	£10,500.00	£0	£10.5k	Schedule of courses in place	MJ/LW
3.3.3 Trowel Trades	£10,000.00	£0	£10k	Outline activity plan due August	AJ/TH
3.3.4 Training & Ent Hub	£103,452.50				
Site Upgrade:	£90,000.00	£22.5k	£67.5k	Instalment paid	
Development costs:	£13,452.50	£0	£13.452k		
Telling the story and communications					
4.1 Communications	£8,000.00				
Funding news hub:	£6,000.00	£0	£6k	Medan School progress evident	LW
Publications/publicity:	£2,000.00	£0	£2k		
5.1 Partner and Community engagement	£2,000.00	£0	£2k		
7.1 Governance & devlpmt	£12,320.00				
Project co-ordinator	£6,720.00				
Administration	£3,600.00				
Miscellaneous costs	£2,000.00				
2015-16 Budget	£20277.25				
LTO running costs 5% of spend not from the £1m	£10,138.62				