

Meeting Minutes



Subject:	Partnership Meeting	Facilitator:	Lesley Watkins
Date:	08 January 2014	Time:	18:15
Location:	Town Hall, Market Warsop		
Attendees:	Lesley Watkins (LW), Michael Smoth (MS), Halina Kochanowski (HK), Andrew Johnson (AJ), Stuart Whittle (SW), Mike Johnson (MJ), Phil Shields (PS), Bill Badham (BB)		
Apologies:	Jenifer Cockroft (JK)		

1 - Previous Minutes

Item	Detail	Action
1.1	Carnival funding – It was agreed that Michael would put something in writing for the next carnival committee meeting, regarding acknowledgment of the BIG Warsop funding.	MS
1.2	Horticulture Group – Lesley explained that she had not made much progress regarding this	LW
1.3	Adult Learning – Key providers of adult learning have been invited to a meeting at the Town Hall on Wed 22 nd Jan at 9.30am.	LW

2 - Agenda

Item	Detail	Action
2.1	Carnival funding – It was agreed that Michael would put something in writing for the next carnival committee meeting, regarding acknowledgment of the BIG Warsop funding.	MS
2.2	Finance - Lesley confirmed that there is currently £35,075.91 in the BIG Warsop account. Michael signed off the next invoice for Adam and Geoff £3,100.50. Lesley to develop a new spreadsheet shoeing the separation of the £20k remainder and the funding from the £1million.	LW
2.3	AGM Arrangements - AGM to be held on Wednesday 26 th February 2014, 7pm at Warsop Town Hall. LW to put in W&D News, MS to put on website.	LW/MS
2.4	W & D News - Andrew J offered to write a BIG Warsop update piece for the next edition of W & D News. Lesley to forward this to Tania along with notification of the AGM.	AJ

2.5

Partnership Meeting dates for 2014 –

All

Wed 5 th February 2014	6.15pm @ Town Hall
Wed 5 th March 2014	6.15pm @ Town Hall
Wed 2 nd April 2014	6.15pm @ Town Hall
Wed 7 th May 2014	6.15pm @ Town Hall
Wed 4 th June 2014	6.15pm @ Town Hall
Wed 2 nd July 2014	6.15pm @ Town Hall
Wed 6 th August 2014	6.15pm @ Town Hall
Wed 3 rd Sept 2014	6.15pm @ Town Hall
Wed 1 st Oct 2014	6.15pm @ Town Hall
Wed 5 th Nov 2014	6.15pm @ Town Hall
Wed 3 rd Dec 2014	6.15pm @ Town Hall

2.6

Community Hub Update –

- Stakeholder consultation done and done well
- Wider consultation reasonable but hard to gain much added insight
- Its freehold not leases. Lease agreement between Warsop Youth Club and Eastwoods Foundation delayed thanks to solicitor-pace activity. But all is lined up. Hope to complete by end of January
- Drafting of agreement between WYC and Big Local is being done and will include a claw back clause; ie if the project should fold, then Big Warsop will recoup £ in proportion to its investment after creditors. It may include agreement that Big Local (and any future funders) is part of a joint commissioning group – ie BW has a place at the table to agree need and response to need through the activity of the Hub. Will also include in accordance with prevailing charity law and be ring fenced for use in the objectives of the then charity passing the money back
- Business development plan is underway but slightly behind on milestone of 17 Jan due to delays in the consultations pre-Christmas
- Funding plan – likewise. Date set 15th January to complete with a view to present back at next Big local Meeting 5th February.

3 - Matters Arising

Item	Detail	Action
3.1	No Matters arose	None

4 - AOB

Item	Detail	Action
4.1	The Strand - Andrew mentioned the Bingo Hall, and commented that this would be an opportunity for something like a 'community cinema' if there were any interest from someone to develop such an idea	AJ