

Meeting Minutes



Subject:	Partnership Meeting	Facilitator:	Lesley Watkins Chaired by Michael Smith
Date:	6 th August 2014	Time:	6.15pm
Location:	Town Hall, Market Warsop		
Attendees:	Halina Kochanowski (HK), Michael Smith(MS), Bill Badham (BB), Stuart Whittle(SW), Mike Johnson (MJ) Lesley Watkins (LW) Phil Shields (PS) Tania Barlow(TB) , Stuart Moody(SM)		

Apologies: Andrew Johnson, Jennifer Cockroft , Trevor Hayes

1 – Actions from previous minutes (**not covered on the agenda**)

Item	Detail	Action
1.1.1	W&DN – LW confirmed that she had received the electronic copies form MJ and forwarded them to MS. MS said he had not seen them, but needed to check his e-mails properly to see if they had arrived. LW to put into Drop Box	MS/LW
1.1.2	Fire Station – There has still been no official confirmation re the future of Warsop Fire Station. MS is still chasing info and will update as soon as there is any news.	MS
1.1.3	Communications Plan MS confirmed that he had not had chance to catch up with AJ re the 'script'. Given that people were on leave over the summer that it might be better to look at this again the autumn. Access to the Community notice boards has still not progressed.	LW/MS/AJ
1.1.4	Warsop Youth Club LW confirmed that the £40k for the running costs etc... for the Aspire Centre have been received and that the first £12.5k instalment had been released. MS gave LW permission to release the next instalment of £12.5k. The agreement is now signed, and Bill suggested that it might be a good idea for copies of funding agreements to be available on the website for transparency.	LW MS
1.1.5	HK confirmed that WYC were through to the 2 nd round stage of the capital bid for £193K, and that there would be a site visit by the funders on 25 th August 2014.	
1.1.6	Carnival All feedback from the Carnival has been positive. Bill said that it was important to acknowledge the importance of the Carnival, and that a short piece should be on the website. LW to write up and to send to MS for the website.	LW

2 - Agenda

Item	Detail	Action
2.1	<p>Meden Vale The Future (site visit feedback) Following the unresolved application to ROLO, MJ/PS & LW went to meet with Richard Dalton & Bill Timmins on 4/8/14 in order to clarify what if any support BIG Warsop could give. Recent developments regarding MV Welfare have meant that issues regarding the future disabled access to the Community Centre have become even more complex. PS advised Richard & Bill that they need to work closely with the Trustees of MV welfare as they own the land and the Community centre. PS offered to facilitate a meeting of the two groups. It was agreed that there was no part to be played by BIG Warsop at this time, but that the group would like to be kept up-to-date with progress. LW to agree a form of words to send to MV The Future, and to close this off.</p>	LW
2.1.1	<p>Delivery Plan Community Chest HK gave an update. The next round is open and will close at the end of September 2014, and the wording had been changed slightly to try and encourage applications from other groups. LW to e-mail the minutes of the ROLO meeting to MS for inclusion on the website. LW confirmed that Marion Ellis had resigned from the Partnership group due to work pressures, but will be joining the ROLO group.</p>	LW/MS
2.1.2	<p>Horticulture – AJ not available to give an update re the progress of the next meeting date. LW had received an e-mail from AJ asking for the initial payment to Meden Vale Allotments to be released. MS asked LW not to do this until the funding agreement had been drawn up and signed off. MS to speak to AJ regarding this.</p>	MS/AJ
2.1.3	<p>Adult Education & Training – LW handed out the posters given to her by Ian Newton (scintilla), who will be running the new Work Club. It was pointed out that the start date had been omitted from the poster. LW to feed back to Ian and request new posters.</p>	LW
	<p>LW confirmed that the funding fayre was now booked for Wednesday 15th October, 10am -3pm @ The John Fretwell Centre. MS asked LW to get some publicity out regarding this ASAP.</p>	LW
	<p>LW asked for permission to arrange some more Adult Ed sessions, that could be put in W & D News and then also advertised on the 15th. The group agreed to part fund some sessions, and as residents and volunteers of Warsop to pay a £5 registration fee. Courses discussed were: Food Hygiene, H & Safety In The Workplace, Managing Volunteers, Equality & Diversity & successful bid writing. LW to arrange the sessions at various venues across the Parish.</p>	LW
2.1.4	<p>Website- It was agreed that the website needs to be updated, and that the group need some more detail about what has happened via BIG Warsop on there. It was suggested that this could be a good project for Meden School to undertake i.e. media students would be supported to become reporters and work on stories for the website.</p>	MS/TB

	MS to contact AJ to get the name of this contact at The Meden, and to pass to TB to progress this.	
	Delivery Plan Extension:	MS
2.1.5	MS to work on the extension to the delivery plan and to send to BIG Local for approval. The plan would run until February 2015, with a new plan commencing on 1st March 2015. It was suggested that the group would need to work on a draft plan for year 2 to take to the AGM for approval/amendment.	LW
2.1.6	Finance Update: LW confirmed that there was £54,436.91 currently in the BIG Warsop account. £40K for the Aspire Centre had been received along with £2 for admin costs. LW to provide an overview of income and expenditure each month. LW to work on the finance spreadsheet and e-mail to MS.	
	Any Other Business:	
2.1.7	CAB – HK confirmed that CAB are no longer in a position to deliver outreach services at Warsop Town Hall. HK recalled that Phil Lyons had previously talked about the possibility of training for volunteers in Warsop. MS asked HK to contact Phil to follow this up. LW also offered to contact Simon Hartley-Jones (Manager at Mansfield CAB), to see what the situation is.	HK/LW
2.1.8	BIG Local Learning Events – BB reminded people of the Learning Opportunities on offer from BIG Local, details of which have been circulated by LW.	
2.1.9	Social Media – SW is keen to learn more about social media and get more involved. Unfortunately he was unable to attend the recent session at MCVS. LW to contact the deliverers and arrange a session in Warsop.	LW
2.2.0	Cancer Research UK – MJ confirmed that there would be a presentation of a cheque for funds raised to cancer UK on Tuesday 2 nd September, 10am at Warsop Town Hall.	
2.2.1	BIG Warsop/MCVS review – MS to contact Ian Marshall at MCVS to arrange a review meeting ASAP, given that the current agreement runs out in September.	MS
	Next Meeting: Wednesday 3rd September 2014, 6.15pm	