

Meeting Minutes



Subject:	Partnership Meeting	Facilitator:	Lesley Watkins Chaired by Halina Kochanowski
Date:	3 rd September 2014	Time:	6.15pm
Location:	Town Hall, Market Warsop		
Attendees:	Halina Kochanowski (HK), Stuart Whittle(SW), Mike Johnson (MJ) Lesley Watkins (LW), Andrew Johnson (AJ), Trevor Hayes (TH)		
Apologies:	Jennifer Cockroft (JC), Michael Smith (MS), Bill Badham (BB), Phil Shields (PS), Tania Barlow(TB) , Stuart Moody (SM)		

1 – Actions from previous minutes (**not covered on the agenda**)

Item	Detail	Action
1.1.1	W&DN – All editions of W & D News up to July are now on the website. Lesley to ask Tania to e-mail the August edition to Michael for inclusion.	LW
1.1.2	Fire Station – Halina confirmed that Big Warsop have submitted a report to Nottinghamshire Fire and Rescue as part of the consultation on the future of Warsop Fire Station. A copy of the report can be found on the BIG Warsop website.	
1.1.3	Communications Plan It was acknowledged that more information re BIG Warsop activity is being generated and read via the website and the Facebook page. Lesley is currently updating the contact list, Michael and Andrew to complete the script/questionnaire for phone calls	LW/MS/AJ
1.1.4	Warsop Youth Club LW confirmed that 2 x instalments of £12.5k have now been released. Copies of the funding agreement have not yet been uploaded to the website as suggested by Bill.	MS
1.1.5	HK confirmed that the potential funders had made a sight visit to the former Eastwood building, WYC are now waiting to hear if their bid has been successful.	
1.1.6	Carnival Lesley to work on a piece re the Carnival and to send to MS ASAP.	LW
1.1.7	Meden Vale The Future Lesley to send a form of words re this issue to Michael for agreement.	
1.1.8	Website AJ confirmed that his contact at Meden School is Tim Gibbons	

- 1.1.9 **Delivery Plan Extension:**
It was agreed that how the group plan for the next phase of the delivery plan is now seen as a priority.
- 1.2.0 **BIG Warsop/MCVS review** – MS requested a task group be set up to review support services to date, and to discuss the needs of the Partnership going forward. A meeting has been set for Wednesday 10th September, 7.30pm at the Town Hall. The finding of this meeting will then be discussed further with Mansfield CVS ASAP.

2 - Agenda

Item	Detail	Action
2.1	<p>Delivery Plan Community Engagement Engagement is growing through the use of the website and Facebook page and by visits of group members to projects such as MV allotments, Malcolm Sargison centre etc... It was agreed that the group need to be more pro-active when out and about, taking photos and porting to the website etc...</p>	
2.1.1	<p>Horticulture – The proposed funding agreement circulated by Michael for Meden Vale Allotments was discussed. The group have now received their initial £500 payment as agreed, and were now looking for funding to purchase 2 poly-tunnels at a cost of £1'600 each. The group discussed the potential issues that may arise by using the majority of the horticulture funding on one group. It was felt that given the time of year there would probably not be many (if any) further applications to this pot, and if a valuable horticulture project did come forward then it may be possible to utilise dome funding from budgets that are currently underspent.</p> <p>The proposed agreement was agreed in principle, subject to the following queries:</p> <p><i>Do the group need planning permission for the poly tunnels? If so have they obtained it?</i></p> <p><i>How will the issue of multiple groups/people using the tunnels be managed?</i></p> <p><i>Have they had quotes for the tunnels, to ensure value for money?</i></p> <p><i>Would they need further funding for benches and equipment in order to make use of the tunnels?</i></p> <p>AJ to contact the Meden Vale group to clarify the above queries, and to feed back.</p>	AJ
2.1.2	<p>Volunteer Directory – No progress. AJ to pick this back up with MS</p>	AJ/MS
2.1.3	<p>Adult Education & Training – The Adult Education pull-out in W & d News had only attracted 3 pages of adverts rather than the anticipated 4 pages.</p>	

	LW is in the process of which funders are attending and presenting at the funding fayre, so that an advert can go in the September edition of W & D News.	LW
	LW also trying to confirm the date of the social media surgery so that can also be advertised.	LW
	LW to work with MJ to arrange the other training courses which were previously mentioned, and to look for venues across the Parish for delivery.	LW/MJ
	LW to speak to Helen Talbot at CAB re the delivery of front-line advisor training in Warsop	LW
	LW to speak to Ian Newton at Scintilla to confirm the booking procedure for the Work Club, and to get a supply of posters for the Library	LW
2.1.4	Match Funding Income Strategy - Whilst the funding fayre has now been arranged there has been no other work around this.	
2.1.5	Hospitality – SM had offered to speak to Gemma at The Gate, re the possibility of apprenticeships/catering training etc.. SM not available to feedback	
3	Any Other Business:	
	MJ confirmed that the presentation of the cheque to cancer Research UK had been delayed. Classes at Warsop Town Hall are due to restart on 9 th September 2014.	
4	Next Meeting: Wednesday 1st October 2014, 6.15pm	