

Meeting Minutes



Subject:	Partnership Meeting	Facilitator:	Lesley Watkins Chaired by Halina Kochanowski/Michael Smith
Date:	Wednesday 1 st October 2014	Time:	6.15pm
Location:	Town Hall, Market Warsop		
Attendees:	Halina Kochanowski (HK), Mike Johnson (MJ) Lesley Watkins (LW), Trevor Hayes (TH), Michael Smith (MS), Bill Badham (BB), Phil Shields (PS),		
Apologies:	Jennifer Cockroft (JC), Tania Barlow(TB) , Stuart Moody (SM), Stuart Whittle(SW), Andrew Johnson (AJ),		

1 – Actions from previous minutes (**not covered on the agenda**)

Item	Detail	Action
1.1.1	Fire Station – It was confirmed that Warsop Fire Station is to remain open. BB commented on the fact that the report written by Michael was excellent, and was a good example of how the BW Partnership can influence statutory provision. BB has forwarded a copy of the report to BIG Local Trust as an example of good practice.	
1.1.2	Communications Plan It was acknowledged that more information re BIG Warsop activity is being generated and read via the website and the Facebook page. Lesley is currently updating the contact list, Michael and Andrew to complete the script/questionnaire for phone calls. Lesley has developed a new membership form which is to be sent out ASAP. MS & AJ not available to update	LW/MS/AJ
1.1.3	Warsop Youth Club WYC are still waiting to hear if their bid has been successful.	

2 - Agenda

Item	Detail	Action
2.1	Delivery Plan Community Engagement It was agreed that Community Engagement over the next two months need to focus on the development of the Year 2 Delivery Plan.	
2.1.1	Horticulture – AJ was unavailable to feed back progress the proposed funding for Meden Vale Allotments. LW was asked to chase this up in order to update on progress.	LW
2.1.2	Volunteer Directory – No progress. AJ to pick this back up with MS	AJ/MS
2.1.3	Adult Education & Training – MJ confirmed that the Work Club, had been postponed due the funding being pulled by Enable, and would	

restart later in the year. The group expressed concern about the Work Club closing, and agreed that there needs to be some consistency in order to build numbers. LW was requested to get the costs for interim funding, in order to keep the Work Club Open until the new Skills Funding comes through. LW to get costs and to circulate to the group for comment/vote.

LW

The Social Media surgery will be held on Thursday 30th October 4pm - 6pm. The first hour will be for those who are completely new to Social Media and the 2nd for those who have a basic knowledge and wish to progress.

LW to work with MJ to arrange the other training courses which were previously mentioned, and to look for venues across the Parish for delivery.

LW

It was confirmed that the Parish Council are looking into potential training for CAB volunteers. LW to contact WPC & CAB to ask to be kept informed of progress and to see if BW Partnership can add to this agenda.

LW

2.1.4 **Match Funding Income Strategy** - It was suggested that the group see what comes out of the Funding Fayre, and weave the findings into the new Delivery Plan

2.1.5 **Hospitality** – SM had offered to speak to Gemma at The Gate, re the possibility of apprenticeships/catering training etc.. SM not available to feedback. SM not available to update. LW to contact SM

LW

3 **New Delivery Plan:**

BB suggested that we look at the current priorities, and ask the question 'This is our current plan, does it still stand?' MS agreed, and said that we need to carry on delivering against the majority of the current plan, and look to update around 25% of it. LW to look at the latest data from MDC, and compare it to that in the original profile, noting if there have been any significant changes. By Friday 10/10/14

LW

4 **BIG Warsop/MCVS Agreement:**

MS explained that further to the sub-group meeting on this matter, it had been proposed that MCVS continue to provide a member of staff to take on the engagement/development work, and WPC be asked to provide an admin support worker for the project to free up the development worker role. MS to send a proposal to WPC and to MCVS for their consideration.

MS

5 **Any Other Business**

MJ confirmed that the £530 raised from the 'head shave' has now been handed over to Cancer Research

Next Meeting: Wednesday 5th November 2014, 6.15pm