

# Service Level Agreement



<b>Customer:</b>	Big Warsop Partnership	
<b>Supplier:</b>	Warsop Parish Council (Mansfield CAB)	
<b>Purpose:</b>	Provision of a CAB outreach service in Warsop	
<b>Hours:</b>	Tuesday 9am -1pm	
<b>Term:</b>	1 <sup>st</sup> February 2015 – 31 <sup>st</sup> January 2016	
<b>Cost:</b>	£1'500.00 (50% match funding)	
<b>Location:</b>	9am -1pm in Warsop Town Hall...1pm onwards at Mansfield CAB writing up case notes etc...	
<b>Reporting to:</b>	Big Local Partnership Board	
<b>Role &amp; Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Work with Mansfield CAB to ensure the delivery of a weekly outreach service in Warsop.</li> <li>• Ensure on-going monitoring of the service</li> <li>• Work with CAB &amp; BIG Warsop to review the service after 6 months, taking into account the following:             <ul style="list-style-type: none"> <li>○ Numbers accessing the service</li> <li>○ Postcodes of those accessing the service (are they from Warsop Parish)</li> <li>○ Main issues for those accessing the service (i.e. is debt the main issue, would the provision of a debt advisor for example be beneficial?)</li> <li>○ Future provision of the service at the end of this funding agreement</li> </ul> </li> <li>• Final anonymised report to be supplied to Big Warsop at the end of the agreement</li> <li>• BIG Warsop and lottery logo to be used on all advertising and promotion</li> </ul>	
<b>Signed (On behalf of BIG Warsop)</b>		
<b>Date:</b>		
<b>Signed (On behalf of WPC)</b>		
<b>Date:</b>		