

# Service Level Agreement & Payment Schedule



<b>Funder:</b>	<b>Big Warsop Partnership</b>
<b>Organisation receiving Funding:</b>	Vibrant Warsop CIC
<b>Project Name:</b>	Strengthening Communities – Sargison Centre Legal Costs
<b>Project Start Date:</b>	September 2018
<b>Project End Date</b>	March 2019
<b>Payment Schedule Details:</b>	£6'000 (September 2018=£6'000)
<b>Project Location:</b>	Warsop Vale
<b>Reporting to:</b>	BIG Warsop Partnership / Vibrant Warsop
<b>BIG Warsop Priority:</b>	<ul style="list-style-type: none"> <li>Strengthening Communities</li> </ul>
<b>Project overview</b> <i>Full details in agreed application</i>	Specific work being undertaken through the Strengthening Communities project working with Friends of Warsop Vale. The funding is for the legal costs in relation to the ownership of the Malcolm Sargison Centre.
<b>Project Anticipated Outcomes:</b>	<ul style="list-style-type: none"> <li>Progress the legal process in order to vest the ownership of the Sargison Centre back to the local community</li> </ul>
<b>Terms &amp; Conditions of Funding (Publicity/Monitoring &amp; Reporting)</b>	<ul style="list-style-type: none"> <li>Big Warsop Funding that is granted is restricted and only to be used for the activity outlined in the agreed project proposal.</li> <li>The BIG Warsop partnership is to be acknowledged and their logo is to be used on any associated publicity and/or press release.</li> <li>The organisation in receipt of funding will provide monitoring on a quarterly basis and also a full report to the partnership Board at the end of the project.</li> <li>The organisation in receipt of funding will liaise with the BIG Warsop co-ordinator and communications team to ensure that stories are shared via the website, newsletters and on social media.</li> <li>BIG Warsop Partnership reserve the option to carry out 1 monitoring visit during the project</li> </ul>
<b>Termination</b>	<ul style="list-style-type: none"> <li>Termination of the agreement can be triggered by either party. (If it is agreed that the project is deemed unsuccessful and is unlikely to meet its targets/objectives)</li> <li>On termination of the agreement the organisation in receipt of funding shall pay back any remaining funds to the BIG Warsop partnership.</li> </ul>
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>The organisation in receipt of funding are fully responsible for insurance, data protection, safeguarding, quality assurance and any complaints relating to this project. They will keep the BIG Warsop partnership informed of any serious issues relating to the above should they arise, and confirm how they have been dealt with.</li> </ul>
<b>Signed (On behalf of BIG Warsop)</b>	
<b>Date:</b>	
<b>Signed (On behalf of Organisation receiving funding)</b>	
<b>Date:</b>	
<b>Signed (On behalf of LTO – MCVS)</b>	
<b>Date:</b>	