

Service Level Agreement & Payment Schedule



Funder:	Big Warsop Partnership
Organisation receiving Funding:	Vibrant Warsop CIC
Project Name:	Community Hub
Project Start Date:	August 2018
Project End Date	June 2020
Payment Schedule Details:	<p>August 2018=£15'000 January 2019=£15'000 August 2019= £15'000 January 2020=£15'000</p> <p>£60'000 in total (payment 1 is up front, all subsequent payments will be subject to the provision of an agreed report on the previous period)</p>
Project Location:	Warsop Parish
Reporting to:	BIG Warsop Partnership
BIG Warsop Priority:	<ul style="list-style-type: none"> • Strengthening Communities • Supporting People • Having things to do
Project overview <i>Full details in agreed application</i>	The project will focus on the management of the centre and phase 2 design, planning, funding and delivery.
Project Anticipated Outcomes:	<ul style="list-style-type: none"> • Increased activity/income • Improved marketing of the facility • Increased activity to promote health & wellbeing • Phase 2 improvements to enable the building to be utilised all year round.
Terms & Conditions of Funding (Publicity/Monitoring & Reporting)	<ul style="list-style-type: none"> • Big Warsop Funding that is granted is restricted and only to be used for the activity outlined in the agreed project proposal. • The BIG Warsop partnership is to be acknowledged and their logo is to be used on any associated publicity and/or press release. • The organisation in receipt of funding will provide monitoring on a quarterly basis and also a full report to the partnership Board at the end of the project. • The organisation in receipt of funding will liaise with the BIG Warsop co-ordinator and communications team to ensure that stories are shared via the website, newsletters and on social media. • BIG Warsop Partnership reserve the option to carry out 1 monitoring visit during the project
Termination	<ul style="list-style-type: none"> • Termination of the agreement can be triggered by either party. (If it is agreed that the project is deemed unsuccessful and is unlikely to meet its targets/objectives) • On termination of the agreement the organisation in receipt of funding shall pay back any remaining funds to the BIG Warsop partnership.
Responsibilities	<ul style="list-style-type: none"> • The organisation in receipt of funding are fully responsible for insurance, data protection, safeguarding, quality assurance and

	any complaints relating to this project. They will keep the BIG Warsop partnership informed of any serious issues relating to the above should they arise, and confirm how they have been dealt with.
Signed (On behalf of BIG Warsop)	
Date:	
Signed (On behalf of Organisation receiving funding)	
Date:	
Signed (On behalf of LTO – MCVS)	
Date:	