

# Partnership meeting minutes



<b>Subject:</b>	Partnership Meeting	<b>Chair:</b>	Maddy Pritchard
<b>Date:</b>	2 <sup>nd</sup> May 2018	<b>Time:</b>	6.30pm
<b>Location:</b>	Town Hall, Market Warsop		
<b>Attendees:</b>	Mike Johnson, Maddy Pritchard, Lesley Watkins, Bill Badham, Trevor Hayes, Andy Burgin, Sharron Adey		
<b>Attendees:</b>	Potential New members in attendance: Ruth Rhodes, Albert Rhodes, Sue Stewart		
<b>Apologies Received:</b>	Dalina Brazier, Michael Smith		

**Not in attendance:** Lee Butcher, Samantha Wilson, Cat Brayford, Graham Goff

1. Welcome and apologies (as above)

2. Agenda		
Item	Detail	Action
2.1	<p>Bill gave an overview of the draft proposed plan in order to generate discussion and feedback from the group.</p> <ul style="list-style-type: none"> <li>The Partnership Group members present at the meeting agreed to support the proposed new plan for 2018 -2020.</li> </ul> <p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>The Plan needs to be reviewed by the CEO of Mansfield CVS as the LTO and submitted to BIG Local for approval</li> <li>The draft plan can now be uploaded to the website for public consultation and comment.</li> </ul>	LW/PC MP/KB
2.2	<p><b>Finance/Project Update</b></p> <p><b>Finance Update</b> – Maddy shared the finance report that had been received from the LTO. The summary page gives an overview of spend and highlighted areas of potential underspend.</p> <p><b>Project Updates:</b></p>	

	<p>Lesley gave an overview of project progress, and confirmed that there is currently £2098.74 unallocated. If the £3k that is ring fenced for the FOC project is not spent then there is a potential maximum underspend of approx £5'000. The outcome of the FOC LIS application should be known in the next few weeks.</p>	
<p><b>2.3</b></p>	<p><b>Wider Learning:</b></p> <p><b>Action Learning Update:</b> Maddy and Mike gave feedback on the Action learning sessions that they have attended along with reps from other BIG Local areas. They have visited other areas, found the process very useful and gave examples of projects that other areas have invested in and how we can learn from them.</p> <p><b>London Event:</b> There is a large event taking place in London on 29<sup>th</sup> &amp; 30<sup>th</sup> June, up to 3 participants from each area. Maddy has booked a place and asked if anyone else from the partnership would like to attend?</p>	
<p><b>3 – AOB</b></p> <p><b>Comms Update</b> – Maddy confirmed that Kate Boughton has been recruited to work 4 hours for BIG Warsop and 4 hours for Vibrant Warsop as a replacement for Jane Bettany. Kate will be starting this week and meeting with Jane for a hand over.</p> <p><b>BIG Local-</b> will send an e-mail to members re contact details and permissions.</p> <p>Meden Sports Centre – Andy Burgin gave an update on progress. Any attempt to keep the centre open would need initial financial support however at present it is extremely difficult to gain consistent information on costs from MDC or NCC. Andy is continuing to request information to see what can be achieved.</p> <p><b>Carnival</b> – Lesley &amp; Maddy will be on the main entrance at the Carnival. Mike J will book the mini bus for the parade.</p> <p><b>Infotech</b> – Mike talked about the new courses and handed out copies of the new course guide. Update on JC+ talks and support for local residents around Digital Inclusion.</p> <p><b>Lesley</b> – DAA (D Friends) – Now an accredited Dementia Champion. Lesley can deliver the 1 hour dementia friends awareness raising session to interested groups.</p> <p><b>Sharron Adey</b> – Now accredited Health Walk Leader, and will now be delivering monthly walks, leaflets were handed out.</p>		
<p align="center"><b>Dates of 2018 partnership meetings: 1<sup>st</sup> Wednesday of the month 6.30pm:</b></p> <p align="center"><b>6th June / 4<sup>th</sup> July / 1<sup>st</sup> August /</b>  <b>5<sup>th</sup> September / 3<sup>rd</sup> October / 7<sup>th</sup> November / 5<sup>th</sup> December</b></p>		